

April 20, 2020

Dear CS Parents/Guardians,

On behalf of all of us here at the Jr./Sr High School we hope that you and your family are safe and healthy! This letter is intended to begin communicating our educational plan that has been developed for our students to complete our school year remotely. We have been working collaboratively as a staff since the Governor's Executive Order to develop a remote learning plan. We have been meeting/collaborating to create a plan that focuses on the emotional, psychological and educational well-being of all our students.

We appreciate your understanding in moving forward that there will certainly be instances or situations that we could not plan for or foresee. If that does happen, we hope you realize this was not done intentionally but came about because of a process that has never been planned or implemented. So, we again ask for your patience, understanding and support in its implementation. As always, if you have questions or concerns please call or email me. This plan and other important information can be found at our web site below.

https://www.csschools.net/studentactivities/coronavirus-disease-covid-19/

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GRADING

Grades will be reflected as a C=Credit or NC= No Credit on student transcripts for 2nd semester. To earn a C=Credit a student needs to achieve a cumulative grade reflecting a 60% or higher in their class.

**Students in grades 9-12 will have the option of choosing a letter grade instead of a C/NC on their transcript. This is done by completing the opt-in form included in this packet and returning it to the Jr.Sr. High office by May 22nd. If the building is still closed at that time it can be dropped off during meal pick up times on a Tuesday or Friday between 11:00-12:30. Once this is turned in, your student will have to email their teacher no later than June 10th if they will be choosing a letter grade. If a student fails to email or the notification is later than June 10th they will receive the default recording of C/NC for their class.

With the hope of not penalizing any of our students, we have developed the following grading process.

Student grades have been frozen as of March 13th. Only work prior to March 13th can attribute to a student's current grade. Unfortunately, this will mean that any work that was sent home and completed after the 13th cannot be added to your student's grade. We understand that this may be frustrating, but hopefully parents/students can realize that even though work cannot be graded it was educational beneficial.

To encourage student engagement and provide opportunities for student's to improve upon their grade at the time of the closure we are going to proceed on a 70%/30% grading system to finish out the year. All grades/assignments up to March 13th will count as 70% of the semester grade and any work attempted and turned in between now, and the end of the year will count as 30% of a student's semester grade. We understand the challenged of remote learning and will grade any work assigned based upon a 50/50 grading rubric. This will result in 50% being earned through participation and 50% being determined through quality of work. To further limit negative impacts upon students, any grades recorded on March 13th cannot decrease If a student decides or is unable to complete work between now and the end of the year.

**Teachers will be making every effort to reach and engage any student that was not passing as of March 13th to provide every opportunity for that student to engage in work to earn a 60% or higher, which is needed to earn credit.

A few examples:

- 1. Student has a 74% on March 13th and chooses to not complete anything through remote learning. They earn a 74% for the semester.
- 2. Student has a 74% on March 13th and chooses to engage and complete work through remote learning and improves their grade to an 82%.
- 3. Student has a 54% on March 13th and chooses to not engage or complete anything through remote learning. They will earn a 54% for the semester.
- 4. Student has a 54% on March 13th and engages and completes work through remote learning and improves their grade to a 60% or higher will earn credit for that class.

MODE OF INSTRUCTION

As you should be aware, we have been making every effort to provide students with the devices necessary to learn remotely. We will be providing instruction primarily through the Google Classroom platform. Google Classroom is an online resource that allows teachers to create virtual classrooms for students to visit and interact with materials provided within those classrooms. All our teachers have created and Google Classrooms which students can access online. Every student has a school email that teachers will use to send invites for each of their classes. Through surveys and other information gathering that all students will not be able to access our online classes. Therefore, we will be providing paper/packet materials for those students who cannot access our Google Classrooms. Due to health concerns and social distancing we are trying to limit paper/packet distribution as much as possible, we hope you understand.

STUDENT SUPPORTS

We understand that this will be a learning curve for all involved, especially for our students. To help with this transition our teachers have set up office hours for students to connect with their teachers for support. The office hours for each teacher is displayed below. How this works is each student will receive a meeting link that they can accept to join a Zoom meeting with their teacher. A Zoom meeting allows for students and teachers to meet in a virtual room. In the room teachers and students can just talk and hang out or have questions answered. Teachers will also be available through email and should be responsive to any parent/student concerns. Due to remote learning constraints we will not be offering the following classes remotely. (Robotics & Intervention classes)

TEACHER OFFICE HOURS

Mrs. Murphy

Tue- 12:30-1:15 (US Hist) Wed- 1:00-1:45 (World Hist) Thur- 1:30-2:15 (Econ)

Mr. Himebauch

Wed- 11:00-11:45 (Physics) Wed- 11:45-12:30 (8TH grade science) Thur-12:00-12:45 (7th grade science) **Ms. Madison**

Mon- 10:00-11:00 (Accounting; BMA) Wed- 1:00 - 2:00 (Marketing; Pre-employment Skills) **Dr. Bell**

Tuesday- 11:00-11:30 (Biology) Tuesday-11:30-12:00 (Anatomy/Physiology)

Thursday- 11:00-11:30 (Integrated Science Thursday-11:30-12:00 (Active Science)

Mr. Fryling

Tuesday- 9:00-10:00 (Chemistry/Geometry) Wednesday- 9:00-10:00 (8th grade math) **Mr. Millin**

Monday- 9:00-100 (MS PE) Wednesday-10:00-11:00 (9th grade PD & Health)

Mr. Behrends

Monday- 10:00-11:00 (6th grade math) Thursday- 10:00-11:00 (7th grade math)

Ms. Evans

Mon- 11:00-12:00 (6,7,8 Band, 6th Music App) Wed- 12:00-1:00 (HS Band, Jazz, Choir)

Ms. Wright

Wed- 3:00-4:00 (8th grade Eng) Thursday- 12:00-1:00 (10th grade, Creating Wr) **Mr. Groll**

Tuesday- Tuesday 10:00-11:00 (6th & 7th Social Studies) Wed-10:00-11:00 (8th grade Social Studies & Sociology)

Mrs. Rork

6th Grade Monday-1:00-1:45 (6th grade) Wednesday-1:00-1:45 (6th grade) Monday-3:00-3:45 (7th grade) Wednesday-1:00-1:45 (7th grade)

Evening hours available upon request

Ms. Hawley

Tuesdays-9:00-10:00 (Spanish I) Thursdays- 9:00- 10:00 (7TH gr Social Studies, Nutrition)

Mr. Behrends

Monday- 10:00-11:00 (6th Math) Thursday-(7th Math)

Ms. Missler

Tuesday- 12:00-1:00 (6th grade) 2:00-3:00 (7th grade) Thursday- 4:00-5:00 (8th grade)

Thursday- 6:00-7:00 (Art I,II,I)

Mr. Robinson

Tuesday- 1:00-2:00 (Alg 1 & Alg A) Thursday-1:00-2:00 (Alg 2, Trig & Calculus)

Ms. Lisa

Monday 11:00-12:00 Tuesday 12:00-1:00 Wednesday 6:00-7:00