



# CLIMAX-SCOTTS COMMUNITY SCHOOLS

372 South Main Street, Climax, MI 49034

Phone: (269) 746-2400 Fax: (269) 746-4374

## STUDENT RELEASE REQUEST

### 2022-2023 School Year

*Requests for release must be made prior to the beginning of each school year.  
In accordance with district policy, transportation will be the responsibility of the parent/guardian.*

Please print the name and grade of EACH student that you are requesting a release for:

<u>Student(s) Full Name</u>	<u>2022-2023 Grade</u>
_____	_____
_____	_____
_____	_____
_____	_____

Requestor Name: _____	Relationship to Student: _____
Address: _____	Home Phone: _____
City, State, Zip: _____	Cell Phone: _____
Email Address: _____	
Last School District Attended: _____	
District to which you want to be released to: _____	
Reason for requesting release: _____	
_____	
_____	

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

~ For Administration Use Only ~			
SUPERINTENDENT'S RELEASE DECISION:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	
Douglas Newington, Superintendent: _____		Date: _____	
RECEIVING DISTRICT'S ACCEPTANCE DECISION:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	
Superintendent/Authorized Signer: _____		Date: _____	
Parent/Guardian Notified Via:	<input type="checkbox"/> Email	<input type="checkbox"/> Postal Mail	<input type="checkbox"/> Phone
		Date: _____	